

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

UNADOPTED MINUTES
September 16, 2015

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 16, 2015, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Young, Alexandra Therrien, Executive Coordinator, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

A. Marie Young, President
Michael A. Martin, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
Rosemary Thurston
Stan R. Arterberry, Secretary

Others present:

Tom Beckett, Interim Executive Bonds Manager
Greg Brown, Vice President, Student Services
Wade Larson, D.M., Associate Vice President, Human Resources
Yulian Ligioso, Vice President, Finance and Administration
Leslie Minor, Ph.D., Vice President, Academic Affairs
Michael Wyly, Academic Senate President
Yashica Crawford, Ph.D., Chief of Staff
Alexandra Therrien, Executive Coordinator, Superintendent/President-Governing Board

4. APPROVAL OF AGENDA

The following corrections were made to the agenda:

Agenda item 11.(n) on page 23 should read: “After consideration of additional modifications provided by the CBOC Board’s Sub-Committee, the Board is asked to approve this amended version of the bylaws for the Citizens’ Bond Oversight Committee for Measures G and Q.”

On page 8 of the August 19th minutes, second paragraph under the Superintendent-President Information item, the sentence should read as follows: “The bylaws were originally adopted by the Board of Trustees for Measure G and have been updated.”

On page 9 of the August 19th minutes, item 15.(b), the sentence should read, “Trustee Thurston stated that due to changes in the language of these policies, they are for information only tonight. They will be presented to the Shared Governance Council before coming back for final approval by the Board.

Staff will address the grammatical errors that were in the minutes.

Moved by Trustee Thurston and seconded by Trustee Keith to approve the agenda as amended. Motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public.

6. CLOSED SESSION

Board President Young called the closed session to order at 6:35 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case
- (d) Conference with Legal Counsel—Existing Litigation
(Subdivision (a) of Govt. Code §54956.9):
Case #: FCS045285 and Case #: FCS045360

7. RECONVENE REGULAR MEETING

Board President Young reconvened the Regular Meeting at 6:56 pm

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 and no action was taken.

The Board held conference with Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel—Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel—Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED):

(a) Academic Senate

Prof. Michael Wyly, chair of the Academic Senate, provided the following report:

President Young, Vice-President Martin, Trustees of the Board, Superintendent-President Arterberry, Colleagues, Members of the Public:

As our last meeting of the Senate was interrupted by the campus closure, I have only two items to report this evening:

Since my last report, I had the opportunity to meet with Vice-President Brown to discuss in detail how the Senate can best serve the needs of the College in regards to the successful submission of SSSP and Student Equity Plans. We developed a sound plan and calendar to allow for clear vetting as well as the necessary approval process. I want to convey my current optimism for a transparent and efficient process, and I look forward to reporting on its progression in the Senate in the coming months.

On Friday, November 13th, 2015, Solano College will host the 2015 Northern California Curriculum Institute in cooperation with the Academic Senate for California Community Colleges [ASCCC]. (As the Board may recall, Solano hosted the ASCCC CTE Listening Event in Spring 2015.) The Senate looks forward to playing host to representatives from across the state as well as representatives of the ASCCC Executive Board. As details emerge, the Senate will be sure to keep the campus community apprised.

Unless there are any questions, this concludes my Senate report.

(b) Shared Governance Council

Vice President Greg Brown provided the Shared Governance Council report. He reported that there was a discussion on campus safety in light of the recent events that have happened on college campuses.

(c) Superintendent-President

Superintendent/President Stan Arterberry reported that he attended the Vallejo Business Education Alliance (VEBA) Luncheon, and acknowledged two current SCC students, Dymond Mitchell and Arieal Johnston, who received scholarships. He also reported that he attended the Cal Maritime 20th Anniversary celebration of being a member of the CSU System. He acknowledged the SCC Facilities Department for their handling of this week's water main break, and wanted to ensure that we have the appropriate equipment on hand should this happen again. He also commented that he will be ensuring that the campus receives appropriate disaster preparedness training so that we are eligible to receive FEMA funds.

He introduced Curt Johnston, Executive Director of the Solano Community College Education Foundation, who provided an annual report. Some of the highlights from the presentation included the following:

- The Alumni Campaign has a \$30,000 investment and the Foundation has introduced a Distinguished Alumni Program.
- In terms of business outreach, the Foundation has participated in 145 events.
- In terms of public outreach, SCC hosted the Hands-On Construction Career Fair, which included 700 high school and SCC students, and 15 trade union apprenticeship programs.
- The 70th Anniversary Gala included key note speakers Scott Zimmerman (Genentech) and Jim DeKloe (SCC Faculty) and the awarding of Distinguished Alumni and Alumni of the Year Awards.
- The Tee Off for Athletes Golf Invitational is nearly sold-out, and funds will benefit SCC athletic teams
- The Foundation has awarded \$37,500 in 63 need-based scholarships. The Solano Promise supports bridge programs of SCC.

Trustee Martin thanked Mr. Johnston and the Foundation for the outreach to the community. Trustee Brown asked how students apply for scholarships, and Mr. Johnston stated that through the support of Robin Darcangelo and the Financial Aid Office, the information is available on the SCC website. Trustee Chapman asked about the restricted funds for the tennis program, and Mr. Johnson confirmed that these were donated funds and specific for the tennis program use.

A copy of the presentation is available in the Superintendent/President Office.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Regular Board Meetings of August 19, 2015

Human Resources

- (b) Employment – 2015-2016, Page 1

Finance and Administration

- (c) Personal Service Agreements, Page 3
- (d) Warrant Listings, Page 4
- (e) Public Hearing and Adoption of the 2015-1016 District Budgets, Page 6
- (f) Renewal Agreement with the Solano County Office of Education for Duplicating and Courier Services, Page 7
- (g) Notice of Completion for the Building 600 Modernization and Expansion Project, Page 10
- (h) Notice of Completion for the Building 1200 Performing Arts Renovation Swing Space Project, Page 12
- (i) Notice of Completion for the Building 1200 Performing Arts Renovation (Phase II) Swing Space and Small Capital Project, Page 14
- (j) Notice of Completion for Small Capital Projects – Building 1800 Classroom Improvements Project, Page 16
- (k) Notice of Completion for the HVAC and EMS Efficiency Project – Asbestos Abatement, Page 18
- (l) Notice of Completion for the Fire Alarm Installation for the Portable Classrooms Phase I – Small Capital Project, Page 20
- (m) Notice of Completion for Construction Services for the Biotechnology & Science Building Classroom Improvement Project, Page 22
- (n) Approval of Amended Bylaws for the Solano Community College District Citizens' Bond Oversight Committee, Page 23

Academic Affairs

- (o) Personal Service Contract for Continuing Education, Page 31

Trustee Brown asked for clarity of who takes accountability for projects that are in need of repair once they are signed-off. Mr. Beckett stated that there are warranty periods for suppliers and manufacturers that would support with repairs. He further clarified Trustee Brown's question of DSA number inclusion on the agenda and whether this was needed. Mr. Beckett stated that some projects will not be assigned a number because it is below a given threshold.

President Young recognized a public comment from George Guynn of the Central Solano Citizen/Taxpayer Group who commented on the CBOC Bylaws. He believes that the attorneys were too aggressive in their interpretation of the bylaws and this may have the consequence of the bonds not being able to be passed.

It was moved by Trustee Keith and seconded by Trustee Brown to approve the Consent Agenda as presented. The motion passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

(a) Health Benefits for Adjunct Faculty, Page 33

Moved by Trustee Keith and seconded by Trustee Brown to approve the Health Benefits for Adjunct Faculty as presented. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Young, Trustee Martin, Trustee Thurston

NOES:

ABSENT:

It was moved by Trustee Chapman and seconded by Trustee Brown to approve items 13.(b) to 13.(g) with one motion. The motion passed unanimously. The following items were approved:

Finance and Administration

(b) Designation and Disposal/Disposition of District Surplus Equipment and Property, Resolution No. 15/16-06, Page 45

(c) Agreement with Thomas A. Beckett for Consulting Services, Page 48

(d) Contract Amendment with Dannis Woliver Kelley (DWK), Legal Services and Construction Attorneys for Measure G and Measure Q Bonds, Page 55

- (e) Contract Award to BHM Construction Inc. for Building 1200 Performing Arts Renovation (Phase I) Project, Page 56
- (f) Contract Award to First Carbon Solutions for California Environment Quality Act (CEQA) Services for the Science Building (Phase I) Project, Page 58
- (g) Measure Q Bond Project Initiation – Vacaville Campus, Workforce Development and Aeronautics Building, Phase I, Page 60

16. ANNOUNCEMENTS

Trustee Chapman extended her appreciation and well-wishes to her colleagues during her absence. She also announced the Ninth Annual Classic for Kids from the Solano Coalition for Better Health and that proceeds from raffle sales benefited connecting Solano County youth to healthcare services.

17. ITEMS FROM THE BOARD

President Young attended and/or participated in the following activities:

August 4: Toured, along with Interim Superintendent-President Mr. Stan Arterberry and other staff members, SCCD's Adaptive P.E. rooms and other P.E. training rooms on the Fairfield Campus

August 5: Annual Wreath Project for the Sacramento Valley National Cemetery that was held at the Yin Ranch in Vacaville, CA.

September 7: Napa-Solano Central Labor Council Labor Day Breakfast at the Iron Workers Hall in Benicia, CA. Several elected officials spoke and gave "state of the state" messages. Dolores Clara Fernandez Huerta was the keynote speaker. She is a labor leader and civil rights activist who was an early member of the National Farm Workers Association, which later became the United Farm Workers of which she was a co-founder along with Cesar Chavez. In 2012 President Obama bestowed Dolores with the Presidential Medal of Freedom, the highest civilian award in the United States.

September 9: 2:00pm – 3:00pm, Mathematics tutor and mentor with the ASES "Cool School Program" at Hogan Middle School in Vallejo, CA. After School Education and Safety (ASES) Programs are funded through a California Department of Education grant that provide students with academic support, academic enrichment, and a variety of recreational opportunities at no cost to families.

September 10: Second Annual Vallejo Education and Business Alliance (VEBA) –"Vallejo Promise"- Luncheon that was held at Zio Fraedo's in Vallejo. The keynote speaker was Tom

Torlakson, California's 27th State Superintendent of Public Instruction. SCCD's Interim Superintendent-President Stan Arterberry gave introductions and acknowledgements.

September 12: Democratic Women in Action (DWiA) Quarterly Lunch held at Star Recreation Center in Vacaville, CA. Betty Yee, California State Controller was the keynote speaker.

September 13: United Democrats of Southern Solano County 33rd Annual Barbeque that was held at Dan Foley Park in Vallejo. Betty Yee, CA State Controller, was the keynote speaker. Other elected officials and candidates for office were on the agenda, including Tom Torlakson, CA State Superintendent of Public Instructions.

September 15: Reception celebrating California Maritime's 20 years in the California State University. The reception was held at Cal Maritime Dining Center Waterfront.

September 16: Mathematics tutor and mentor with the ASES "Cool School Program" at Hogan Middle School in Vallejo, CA.

Prior to meeting adjournment, Trustee Honeychurch was presented with a cupcake and those present sang "Happy Birthday."

18. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:42 p.m.